

ELIZABETH SCHOOL DISTRICT C-1 - RECORD OF PROCEEDINGS



ELIZABETH SCHOOL DISTRICT C-1

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BOARD OF EDUCATION BOARD ROOM, DISTRICT OFFICE MINUTES OF MEETING FINAL November 9, 2015 (Business Session Meeting)

A Business Session Board Meeting of the Elizabeth School District was held on Monday, November 9, 2015, in the Board Room, District Office.

1.0 CALL TO ORDER

President Deb Spenceley called the Business Session BOE Meeting to order at 6:00pm.

ROLL CALL:

The following BOE Directors were present:

Director Carol Hinds

Director Dee Lindsey

Director Chris Richardson

Director Deb Spenceley

Also present: Superintendent, Douglas Bissonette
Executive Administrative Assistant/Communication Director, Michele McCarron
Chief Finance Director, Ron Patera
HR Director, Kin Shuman

3.0 PLEDGE OF ALLEGIANCE

President Deb Spenceley led the audience in the Pledge of Allegiance.

4.0 APPROVAL OF AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION

A motion was made to approve the agenda.

Motion moved by Director Richardson

Motion seconded by Director Hinds

ROLL CALL:

Director Carol Hinds – aye

Director Dee Lindsey – aye

Director Chris Richardson – aye

Director Deb Spenceley – aye

The motion carried 4-0

5.0 BOARD DIRECTORS

5.1 Oath of Office/Swearing in Ceremony

The following new board members took the Oath of Office to serve on the Elizabeth Board of Education.

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Dee Lindsey
Richard Smith

Their term will be from November 2015 – November 2019.

6.0 ACTION ITEMS – ELECTION OF OFFICERS

6.1 Election of Board President

Deb Spenceley was nominated for Board President
There were no other nominations

ROLL CALL:

Director Carol Hinds- aye
Director Dee Lindsey – aye
Director Chris Richardson - aye
Director Richard Smith - aye
Director Deb Spenceley - aye
The nomination for Deb Spenceley carried 5-0

6.2 Election of Board Vice President

Carol Hinds was nominated for Board Vice President
There were no other nominations

ROLL CALL:

Director Carol Hinds- aye
Director Dee Lindsey – aye
Director Chris Richardson - aye
Director Richard Smith - aye
Director Deb Spenceley - aye
The nomination for Carol Hinds carried 5-0

6.3 Election of Board Secretary

Chris Richardson was nominated for Board Secretary
There were no other nominations

ROLL CALL:

Director Carol Hinds- aye
Director Dee Lindsey – aye
Director Chris Richardson - aye
Director Richard Smith - aye
Director Deb Spenceley - aye
The nomination for Chris Richardson carried 5.0

6.4 Election of Board Treasurer

Dee Lindsey was nominated for Board Treasurer
There were no other nominations

ROLL CALL:

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Director Carol Hinds- aye
Director Dee Lindsey – aye
Director Chris Richardson - aye
Director Richard Smith - aye
Director Deb Spenceley - aye
The nomination for Dee Lindsey carried 5.0

6.5 Election of Board Assistant Secretary/Assistant Treasurer

Richard Smith was nominated for Board Assistant Secretary/Assistant Treasurer
There were no other nominations

ROLL CALL:

Director Carol Hinds- aye
Director Dee Lindsey – aye
Director Chris Richardson - aye
Director Richard Smith - aye
Director Deb Spenceley - aye
The nomination for Richard Smith carried 5.0

6.6 Board Members Sign Confidentiality Affidavits

All five board members signed the confidentiality affidavits which were notarized by Shellie Scobee. The affidavits are attached to the minutes.

The new board members were seated.

7.0 EDUCATION SHOWCASE/RECOGNITION

7.1 Recognition of State Qualifiers

The Elizabeth High School Marching Band and Cross Country Team were recognized for qualifying at the state competitions. The EHS Cardinal Pride Marching Band took 6th place at state. Their performance was called Forever Vegas featuring music of Frank Sinatra and Louis Prima. The EHS Girls Varsity Cross Country Team took 12th place at state. Senior, Cori Small led the Cardinals coming in 44th out of 187 runners. There were 2 individuals from the boys cross country team that qualified; David Fine coming in 39th and Zac Richardson coming in 73rd out of 193 runners. Cross Country Coach Alan Small was also recognized for receiving the Colorado 7 League Coach of the Year for Cross Country.

7.2 Frontier High School Education Showcase

Director of Frontier High School, Rob McMullen, presented to the Board the Frontier High School Education Showcase starting with their theme “Caring more than others think is wise; expecting more than others think is possible.” FHS is a school of choice that provides opportunities for non-traditional learners. Students that have not experienced success in the traditional high school setting can demonstrate extraordinary skills and abilities at Frontier High School.

- Four teachers at FHS, Kelly Riggle and new this year Bri Buentello, Laura Miller, and Alex Provow
- Approximately 55 Students
- New Courses this year include 9th grade system interconnection, independent study online, animal behavior, genetics, and economics
- Experiential Trips include Eagles Nest, Sand Dunes National Monument, Ski Trips, Bents Fort, and Colorado Cultures
- Field Trips include the study of Zoo Animal Behavior and Fire Recovery with Elizabeth Fire Department
- Average ACT composite score for 11th grade students is 17.5 (ACT is a college entrance exam)

The following students received their high school diplomas from Frontier High School in October: Katie Holub, Tearza Tuttle-VanNortwick, David Lerew and AJ Smith.

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The Annual FHS Thanksgiving Meal for the community and the food and toy drive both hosted by the students and staff of FHS was also mentioned.

8.0 APPROVAL OF MINUTES

8.1 A motion was made to approve the minutes from 10/26/15 as written.

Motion Moved by Director Dee Lindsey

Motion Seconded by Director Richardson

ROLL CALL:

Director Carol Hinds – aye

Director Dee Lindsey - aye

Director Chris Richardson - aye

Director Richard Smith - abstain

Director Deb Spenceley - aye

The motion carried 4-0

9.0 COMMUNICATIONS

9.1 Mastery Learning in Algebra 1 at EHS

EHS math teacher Karl Zander discussed Mastery Learning in Algebra 1 at Elizabeth High School. The goal is to understand math, not just achieve a passing grade. Algebra is a key course for all higher mathematics in high school. In the Mastery Algebra 1 course students are expected to achieve 70% or better and the teachers provide every opportunity for students to achieve this expectation. Mr. Zander stated, "It is not about getting the work done, it is about understanding so that students are better prepared for the classes that follow Algebra 1."

9.2 Goal for high school graduates

EHS Principal Bret McClendon and FHS Principal Rob McMullen are working with staff to define "what does our high school graduate look like?" The overarching theme of our high school graduate is to be a productive citizen. Therefore, what does our system look like and what do the schools need to provide our students for this outcome? All the principals are continuing to work together to better prepare elementary students for middle school and middle school students better prepared for high school, with the productive citizen in mind upon high school graduation.

9.3 Data Reporting Healthy Hunger-Free Kids Act

District Administration expressed their on-going concern about the amount of data, the type of data, and the frequency of reporting data that is required by the Colorado Department of Education (CDE). Susan Stevens, Director of Food Services, and Teri Maher, Office Manager for Food Services discussed the requirements and reporting for food services. Improving child nutrition is the focal point of the Healthy, Hunger-Free Kids Act of 2010. The legislation authorizes funding and sets policy for USDA's core child nutrition programs. "This act was a pivotal event that started an avalanche of documentation and reports that has affected every person and task in School Food Service," stated Susan Stevens. State and federal require that school districts comply with regulations and must provide the required documentation and reporting. School districts are audited to validate compliance with state rules and statutes. Reporting examples include:

- Monthly Federal Claims Reimbursement Data Submission Report
- Community Eligibility Provision Report
- Non Program Revenue Report
- Paid Lunch Equity Act
- Verification – 3% F&R Application Audit Report
- Direct Certification – Monthly Report
- Health Inspections Report
- SFA Sponsor Application
- Professional Standards for School Nutrition Program Employees Report

9.4 Auditor Presentation

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Ms. Wendy Swanhorst, from Swanhorst & Company LLC, presented a draft of the Auditor's Report for the year ending June 2015. The Elizabeth School's financial statements, business-type of activities, and each major fund were audited. The audit went very smoothly, the financial reports were fairly stated and the audit did not identify any issues with internal controls. The Elizabeth School District has good internal controls, clean books, and is in good financial condition.

9.5 HR Update

Director of Human Resources Kin Shuman is working with Mountain States Employment Council to conduct a survey to those parents who have withdrawn their students from our school district. Mountain States will be surveying approximately 110 households, eliminating those that withdrew due to a physical move and relocation out of state. The survey will help our school district to gather information on the reasons behind choices families make and their goals for their children's education. In other HR news, the board approved the hiring of a part-time Health Technician at Elizabeth High School. EHS has been without a dedicated Health Technician for five years. The position had been eliminated due to budget constraints.

9.6 Financial Report

Chief Financial Officer Ron Patera highlighted a recent report by Moody's Investors Service discussing the status of education funding in Colorado. A short extract from the report follows:

On September 21, the State of Colorado's Supreme Court ruled that recent sizable educational funding cuts were indeed constitutional. Since 2011, the state has cut educational funding by roughly \$5 billion, which has stressed many local public school district budgets statewide. The ruling dismissed a June 2014 lawsuit brought by school districts and parents which claimed that the education funding cuts were unconstitutional and did not adhere to Amendment 23. The voter-approved Amendment 23 requires that base per-pupil funding levels increase on an annual basis. The state Supreme Court ruled that the cuts have not affected the base per-pupil funding amount and instead highlighted the state's use of the negative factor provision. The negative factor provision has created a \$5 billion discrepancy between the state's defined funding formula and actual total education funding from fiscal 2011 to fiscal 2016. Subdued funding levels will continue to place pressure on individual school district budgets requiring school districts to hold down expenditures and or to seek taxpayer authorization to augment tax rates to maintain operations and reserve levels.

Mr. Ron Patera also stated that several districts were able to soften the effects of the negative factor through their voters approved mill levy overrides. For example, in Douglas County for every dollar lost to the negative factor they receive 53 cents, 85 cents in Adams 12, and \$2.11 in Boulder Valley.

Mr. Patera announced that the school district will provide approximately 46 employees what is called a health insurance Premium Holiday. All our employees receive basic medical and dental benefits. Some employees pay extra money, ranging anywhere from \$580 to \$830 a month, to receive additional medical and dental insurance for family members. The district is self-insured and has been able to build up a reserve of approximately \$88K. Those employees that are paying monthly for the extra insurance will not have to pay for the month of November.

9.7 Superintendent Report

Superintendent, Douglas Bissonette discussed the new state graduation guidelines that take effect with entering ninth-graders in the fall of 2017. Local school boards and district administration must select from the graduation guidelines menu to create a list of options their students must use to demonstrate competency in English and math. Mr. Bissonette also reviewed the Elizabeth High School's current graduation requirements. Graduation Requirements refer to both the number of credits required in each subject area and the 26 total credits needed for Graduation.

EHS Diploma Requirements

English	4 credits
Mathematics	3 credits
Science	2 credits
Social Studies	
American History	1 credit

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American Government	.5 credit
Elective	1.5credits
Physical Education	1 credit
Health	.5 credit
Personal Finance or Personal Living	.5 credit
Computer Literacy	
Computer Apps.	.5 credit
An elective using a computer	.5 credit
Elective	11 credits
Total Credits	26 credits

ICAP is a multi-year process that intentionally guides students and families in the exploration of career, academic and postsecondary opportunities. Students identify their interests and align their academics to these interests.

9.8 Board of Education Update

Director Chris Richardson representing the Elizabeth School Board of Education had a booth at the Elizabeth Chamber of Commerce Annual Harvest Festival. He spoke with several families especially discussing preschool and elementary school.

10.0 Public Participation

No public participation

11.0 CONSENT AGENDA

A motion was made to approve the consent agenda 11.1 -11.5.

Motion Moved by Director Richardson

Motion Seconded by Director Hinds

ROLL CALL:

Director Carol Hinds – aye

Director Dee Lindsey - aye

Director Chris Richardson - aye

Director Richard Smith – aye

Director Deb Spenceley - aye

The motion carried 5-0

11.1 Terminations/Resignations/Non-Renewals

Jonathan Feighery, Teacher, EMS

Rachel Ferguson, Bus Driver, Trans

11.2 New Hires

Amber Smith, Health Tech, SHE

11.3 Extra Duty Assignments

11.4 Substitutes

11.5 2015-2016 Student October Count Data

12.0 Action Items

12.1 2nd Reading of Field Trip Policy, Regulation, and Exhibit

A motion was made to approve 12.1 2nd Reading of Field Trip Policy, Regulation, and Exhibit. These policies will go for a 3rd Reading.

Motion Moved by Director Richardson

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Motion Seconded by Director Hinds

ROLL CALL:

Director Carol Hinds – aye

Director Dee Lindsey - aye

Director Chris Richardson - aye

Director Richard Smith – aye

Director Deb Spenceley - aye

The motion carried 5-0

13.0 DISCUSSION ITEMS

No Discussion Items

14.0 BOARD PLANNING

The Board of Education will be attending the CASB Convention December 3-6.

The next regular board meeting will be December 14, 2015.


15.0 EXECUTIVE SESSION

No Executive Session.

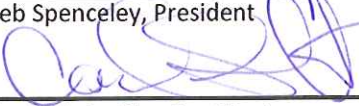
16.0 ADJOURNMENT

The board meeting adjourned at 9:35pm.

Respectfully Submitted,




Deb Spenceley, President



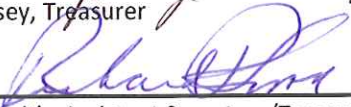
Carol Hinds, Vice President



Chris Richardson, Secretary



Dee Lindsey, Treasurer



Richard Smith, Assistant Secretary/Treasurer

Recorded by: Michele McCarron



LOCAL SCHOOL BOARD

BOARD ORGANIZATIONAL MEETING GUIDE

STATE OF COLORADO)
) ss.
COUNTY OF Elbert)

AFFIDAVIT

I, Dee Lindsey, being first duly sworn, do state and affirm the following:

1. I am a member of the Board of Directors of Elizabeth School District.
2. I am aware of and will comply with the confidentiality requirements and restrictions applicable to executive sessions of the board, as described in Section 24-6-402 C.R.S.
3. I will comply with these confidentiality requirements regardless of whether I participate in executive session in person or electronically in accordance with board a policy adopted pursuant to Section 22-32-108(7) C.R.S.

By: *Dee Lindsey*
(Name) Dee Lindsey

Subscribed and sworn to before me this 9 day of November, 2015 by Shelldyn Scobee. Witness my hand and official seal.

By: *Shelldyn E. Scobee*
Notary Public

My commission expires: 2-22-2019.

(Seal)

SHELLDYN E SCOBEE
NOTARY PUBLIC - STATE OF COLORADO
Notary Identification #20064047222
My Commission Expires 2/22/2019



LOCAL SCHOOL BOARD

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COUNTY OF Elbert) ss.

AFFIDAVIT

I, Chris Richardson, being first duly sworn, do state and affirm the following:

1. I am a member of the Board of Directors of Elizabeth School District.
2. I am aware of and will comply with the confidentiality requirements and restrictions applicable to executive sessions of the board, as described in Section 24-6-402 C.R.S.
3. I will comply with these confidentiality requirements regardless of whether I participate in executive session in person or electronically in accordance with board a policy adopted pursuant to Section 22-32-108(7) C.R.S.

By: 

(Name) Chris Richardson

Subscribed and sworn to before me this 9 day of November, 2015 by Shelldyn Scobee. Witness my hand and official seal.

By: 

Notary Public

My commission expires: 2-22-2019

(Seal)

SHELLDYN E SCOBEE
NOTARY PUBLIC - STATE OF COLORADO
Notary Identification #20064047222
My Commission Expires 2/22/2019



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) ss.
COUNTY OF Elbert)

AFFIDAVIT

I, Richard Smith, being first duly sworn, do state and affirm the following:

1. I am a member of the Board of Directors of Elizabeth School District.
2. I am aware of and will comply with the confidentiality requirements and restrictions applicable to executive sessions of the board, as described in Section 24-6-402 C.R.S.
3. I will comply with these confidentiality requirements regardless of whether I participate in executive session in person or electronically in accordance with board a policy adopted pursuant to Section 22-32-108(7) C.R.S.

By: Richard Smith
(Name) Richard Smith

Subscribed and sworn to before me this 9 day of November, 2015 by Sheldyn Scobee. Witness my hand and official seal.

By: Sheldyn E. Scobee
Notary Public

My commission expires: 2-22-2019

(Seal)

SHELLDYN E SCOBEE
NOTARY PUBLIC - STATE OF COLORADO
Notary Identification #20064047222
My Commission Expires 2/22/2019



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) ss.
COUNTY OF Elbert)

AFFIDAVIT

I, Deb Spenceley, being first duly sworn, do state and affirm the following:

1. I am a member of the Board of Directors of Elizabeth School District.
2. I am aware of and will comply with the confidentiality requirements and restrictions applicable to executive sessions of the board, as described in Section 24-6-402 C.R.S.
3. I will comply with these confidentiality requirements regardless of whether I participate in executive session in person or electronically in accordance with board a policy adopted pursuant to Section 22-32-108(7) C.R.S.

By: Deb Spenceley
(Name) Deb Spenceley

Subscribed and sworn to before me this 9 day of November, 2015 by Shelldyn Scobee. Witness my hand and official seal.

By: Shelldyn E. Scobee
Notary Public

My commission expires: 2-22-2019

(Seal)

SHELLDYN E SCOBEE
NOTARY PUBLIC - STATE OF COLORADO
Notary Identification #20064047222
My Commission Expires 2/22/2019



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) ss.
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AFFIDAVIT

I, Carol Hinds, being first duly sworn, do state and affirm the following:

1. I am a member of the Board of Directors of Elizabeth School District.
2. I am aware of and will comply with the confidentiality requirements and restrictions applicable to executive sessions of the board, as described in Section 24-6-402 C.R.S.
3. I will comply with these confidentiality requirements regardless of whether I participate in executive session in person or electronically in accordance with board a policy adopted pursuant to Section 22-32-108(7) C.R.S.

By: 

(Name) Carol Hinds

Subscribed and sworn to before me this 9 day of November, 2015 by Shelldyn Scobee. Witness my hand and official seal.

By: 

Notary Public

My commission expires: 2-22-2019

(Seal)

SHELLDYN E SCOBEE
NOTARY PUBLIC - STATE OF COLORADO
Notary Identification #20064047222
My Commission Expires 2/22/2019